

FIELD TRIP PLANNING/APPROVAL FORM

Teacher: Kyle Collins & Dana Dufey

Class or Group: 8th Grade

Objective of Field Trip: Class Bonding, Adventure Challenge

Date(s) of Trip: May 7-9

Time Leaving: 8:00 am Time Returning: 3:00 pm

Destination: Tourelles Bay

Other places you may go during the Field Trip: _____

Bus Required? Yes _____ No # of students/staff _____

Parent Chaperones? Yes No for Pepper
If yes: Please submit list to office for verification of volunteer status

Parent Drivers? Yes No _____
If yes: Please submit list of drivers to the office for verification of insurance.

School Lunches? (please notify kitchen at least 7 days prior to trip)
Yes No _____ # 25

Staff Attending Field Trip (subject to prior approval): Kyle Collins, Dana Dufey,

Possibly: ~~Michelle~~ Noelle Herson, Karen Lincoln

Requested by: Kyle Collins Date: 02/28/24
Approved by: [Signature] Date: 3/14/24
Board Approved: _____ Date: _____

Important information:

- Form must be completed by teacher and have final approval at least 10 days before the Field Trip
- Field Trips requiring Board Approval:
 - ~Overnight
 - ~ In, on or near water***Please check with office for deadline for board approval*

On Calendar - 8th Sub required for