

**RESOLUTION NO. 2023-24/6**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE HARMONY UNION SCHOOL DISTRICT DECLARING THE RESULTS AND CERTIFYING PROCEEDINGS OF A SCHOOL BOND ELECTION HELD ON MARCH 5, 2024, AND ESTABLISHING A CITIZENS' OVERSIGHT COMMITTEE FOR ALL DISTRICT BOND MEASURES**

**WHEREAS**, at a meeting duly called and held on May 9, 2024, this Board of Trustees (the "Board") of the Harmony Union School District (the "District") duly adopted a resolution (the "Resolution Ordering School Bond Election") ordering an election be held on March 5, 2024, on the question of authorizing the issuance of bonds of the District in the aggregate principal amount of \$13,500,000 to fund certain projects described in the bond project list (the "Projects") included in the full text of the bond measure (the "2024 Bond Measure"); and

**WHEREAS**, the Superintendent of Schools of the County of Sonoma has jurisdiction over the District; and

**WHEREAS**, on or before December 8, 2023, being no fewer than 88 days before the date of said bond election, this Board caused to be delivered to the Registrar of Voters of the County of Sonoma (the "County") and the Clerk of the Board of Supervisors of the County one or more certified copies of the Resolution Ordering School Bond Election, containing specifications of the election order; and

**WHEREAS**, within the Resolution Ordering School Bond Election, this Board requested the consolidation of said bond election with such other elections as may be held on the same date in territory partly or wholly the same; and

**WHEREAS**, on the date of said election, March 5, 2024, a statewide primary election was conducted throughout the District, and the 2024 Bond Measure was submitted to the electors of the District; and

**WHEREAS**, the Registrar of Voters of the County has submitted to this Board a certified statement of the votes cast in said bond election, showing the votes cast for and against the 2024 Bond Measure (the "Statement of Election Results"), a copy of which is attached hereto as Exhibit A; and

**WHEREAS**, Sections 15278 *et seq.* of the California Education Code (the "Education Code") require that the Board establish and appoint an independent citizens' oversight committee (the "Citizens' Oversight Committee") with respect to the 2024 Bond Measure, the purpose of which shall be to inform the public concerning the expenditure of proceeds from the bonds approved under the 2024 Bond Measure; and

**WHEREAS**, the Board of Trustees desires to establish and appoint the Citizens' Oversight Committee; and

**WHEREAS**, the Board of Trustees desires to establish procedures, policies and guidelines to guide the operation of the Citizens’ Oversight Committee (the “Procedures”);

**NOW, THEREFORE**, the Board of Trustees of the Harmony Union School District, does hereby find, resolve, determine and order, as follows:

**Section 1.** All of the above recitals are true.

**Section 2.** The Statement of Election Results, certified by the Registrar of Voters of the County, is hereby received, confirmed, approved and entered upon the minutes of this meeting.

**Section 3.** It appears from the Statement of Election Results that at least 55% of all the votes cast at the election on the 2024 Bond Measure were in favor of the 2024 Bond Measure, and this Board hereby declares the 2024 Bond Measure approved.

**Section 4.** All proceedings had in the premises by this Board and the officers of the District with respect to the election on the 2024 Bond Measure are hereby certified by this Board to the Board of Supervisors of the County.

**Section 5.** The Clerk of this Board is hereby directed to deliver a copy of this Resolution certified as to its due adoption, together with a copy of the certified Statement of Election Results, to the Superintendent of Schools of the County, and such documents together shall constitute and be deemed the report required by Education Code Section 15111.

**Section 6.** The Superintendent of Schools of the County is hereby requested to send a copy of the Statement of Election Results to the Board of Supervisors of the County, in accordance with Education Code Section 15124.

**Section 7.** The Clerk of this Board is hereby directed to file a certified copy of this Resolution with the Board of Supervisors of the County.

**Section 8.** The Procedures, a copy of which is attached hereto as Exhibit B, are hereby approved.

**Section 9.** The Citizens’ Oversight Committee shall have the specific purposes and be operated in the manner required by Sections 15278 *et seq.* of the Education Code and the Procedures, as such provisions and Procedures may be amended from time to time.

**Section 10.** The Citizens’ Oversight Committee is declared to be the independent citizens’ oversight committee for all current and future bond measures of the District, including the 2024 Bond Measure.

**Section 11.** This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** this day, May 9, 2024.

APPROVED:

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President of the Board of Trustees  
of the Harmony Union School District

ATTEST:

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Clerk of the Board of Trustees  
of the Harmony Union School District

**CLERK’S CERTIFICATE**

I, Mariah Lander, Clerk of the Board of Trustees of the Harmony Union School District, County of Sonoma, California, hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board of Trustees of said District held at the regular meeting place thereof on May 9, 2024, and entered in the minutes thereof, of which meeting all of the members of the Board of Trustees had due notice and at which a quorum thereof was present, and that at said meeting the resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

An agenda of the meeting was posted at least 72 hours before the meeting at 1935 Bohemian Way, Occidental, California, a location freely accessible to members of the public, and on the District’s website at <http://www.harmonyusd.org/school-board.html> and a brief description of the resolution appeared on the agenda.

I further certify that I have carefully compared the same with the original minutes of said meeting on file and of record in the District administrative office; the foregoing resolution is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes; and that said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: \_\_\_\_\_, 2024

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Clerk of the Board of Trustees of  
Harmony Union School District

**EXHIBIT A**  
**STATEMENT OF ELECTION RESULTS**

[See attached]

**EXHIBIT B**  
**PROCEDURES, POLICIES AND GUIDELINES**

[See attached]

**Harmony Union School District  
General Obligation Bonds**

**Citizens' Oversight Committee  
Procedures, Policies and Guidelines**

**I. Establishment**

The Board of Trustees (the “Board”) of Harmony Union School District (the “District”) is required to appoint members to an independent citizens’ oversight committee (the “Committee”) as a result of the passage of any voter-approved bond measure conducted pursuant to paragraph (3) of subsection (b) of Section 1 of Article XIII A of the Constitution of the State of California (added pursuant to Proposition 39 in November 2000), in accordance with the Strict Accountability in Local School Construction Bonds Act of 2000, Section 15264 *et. seq.* of the California Education Code. *Educ. Code §15278(a)*. The District intends that the Committee serve as the independent citizens’ oversight committee for all current and future voter-approved bond measures conducted pursuant to paragraph (3) of subsection (b) of Section 1 of Article XIII A of the Constitution of the State of California (added pursuant to Proposition 39 in November 2000).

**II. Purpose**

A. Statutory Purposes. The Committee is charged by statute with the following purposes:

1. To promptly alert the public to any waste or improper expenditure of school construction bond money. *Educ. Code §15264(c)*.
2. To inform the public concerning the expenditure of bond revenues. *Educ. Code §15278(b)*.
3. Ensuring that bond revenues are expended only for the purposes described in the Constitution; that is, for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities. *Calif. Const. art. XIII A, §1(b)(3); Educ. Code §15278(b)(1)*.
4. Ensuring that no funds are used for any teacher or administrative salaries or other school operating expenses. *Calif. Const. art. XIII A, §1(b)(3)(A); Educ. Code §15278(b)(2)*.

B. Role of Committee vis-à-vis Board.

1. As the legally elected representative of the voters, the Board, on the advice of the Superintendent, must make all decisions relating to how bond funds are spent, how bond projects are configured, the cost, priority and timeline for completion of the various bond projects, and all other matters necessary in connection with the District’s building program.
2. The Board values the Committee’s input on these matters as an advisory body.
3. The Committee will need to refer to the full text of the applicable bond measure, including the related Bond Project List contained therein, but the

Committee's interpretations of any bond measure are not binding on the Board.

### III. Members

- A. Minimum Size. The Committee shall always be comprised of at least 7 members. *Educ. Code §15282(a)*.
- B. Required Members. Pursuant to statute, the Board shall appoint to the Committee the following members: *Educ. Code §15282(a)*.
  - 1. One member active in a business organization representing the business community located within the District.
  - 2. One member active in a senior citizens' organization.
  - 3. One member active in a bona fide taxpayers' organization.
  - 4. One member who is the parent or guardian of a child enrolled in the District.
  - 5. One member who is the parent or guardian of a child enrolled in the District and who is active in a parent-teacher organization, such as the PTA or school site council.
  - 6. Two other members, selected from the public at large.
- C. Board Procedures for Appointment of Committee.
  - 1. Appointment.
    - a. Persons interested in serving as members of the Committee shall submit a written application to the Superintendent, specifying such information as the Superintendent shall reasonably require. Such information shall include, at a minimum:
      - (i) the specific position or positions listed in Section III.B, above, for which the applicant qualifies
      - (ii) such information as may be necessary to verify that the applicant meets that qualification requirement.
    - b. The Superintendent shall recommend from among the qualifying applications a list of names to the Board for appointment to the committee, specifying how the requirements of Section III.B are met, or as many of those requirements as possible given the applications submitted.
    - c. The slate of names shall be approved or rejected as a whole by a majority vote of the Board. If rejected, the Board shall direct the Superintendent to prepare a new slate of names for approval, including a new application procedure if appropriate.
  - 2. Failure to Appoint.
    - a. Willful failure to appoint the Committee is grounds for legal action by any taxpayer against the Board. *Educ. Code §15284(a)(4)*.
    - b. The Board will make a good faith effort to appoint the Committee and fill vacancies to ensure that the Committee is fully constituted and functioning. No vacancy, at initial appointment or otherwise, will prevent the Committee from meeting and conducting its business.
    - c. In the event that the Superintendent does not receive acceptable applications from the public to fill all of the positions specified in Section III.B, above, or if at any time there is a vacant position on



the Committee, the Superintendent shall cause a notice of the vacancy to be posted in a conspicuous public place (e.g., where regular public notices of the Board are posted), specifying the eligibility requirement for the vacant position and that a written application must be submitted to the Superintendent, and such notice shall remain posted until the vacancy is filled. The Superintendent, in his discretion, may advertise the vacant position in a newspaper reasonably expected to be circulated among interested persons, and may contact organizations to request nomination of interested persons to fill the positions that require active membership in such organization.

D. Additional Eligibility Restrictions. The following persons are not eligible to serve on the Committee: *Educ. Code §15282(b)*.

1. Any employee of the District.
2. Any official of the District.

For purposes of this limitation, the Board finds that any elected or appointed member of the Board is an “official of the district” within the meaning of Section 15282(b). The Board finds that no member of any other citizen committee of the District appointed by the Board to serve without pay is an “official of the district” within the meaning of Section 15282(b).

3. Any vendor, contractor or consultant of the District.

The Board finds that no person is a vendor, contractor or consultant of the District prohibited from serving on the Committee within the meaning of Section 15282(b) unless such person, or any company of which such person is an owner or part owner, agrees or has agreed to perform services or furnish goods or supplies to the District under any agreement or contract that has not been fully performed. Prior contractual relationships with the District do not disqualify a person from serving on the Committee.

E. Term.

1. Each of the members specified by statute is appointed for a term of two years. *Educ. Code §15282(a)*.
2. No member shall be appointed to more than three consecutive two-year terms. *Educ. Code §15282(a)*.

The Board hereby further establishes the following provisions on the terms of members:

3. Notwithstanding the two-year term required by statute, the term of any member shall terminate upon:
  - a. death of the member
  - b. written resignation of the member
  - c. disability or illness of the member, upon a finding by the Board that the member is unable to effectively continue to serve on the Committee
  - d. for any member appointed to meet any of the criteria of categories 1 – 5 described in Section III.B, above, the member no longer fulfills the requirement of the position to which appointed.

- e. the sale or provision of any goods or services to the District, or entry into any contract with the District for such sale or provision, whether or not related to the bond program, such that the member becomes a “vendor, contractor, or consultant” within the meaning of Section III.D.3, above
- f. the employment, appointment or election of such member to a position with the District, such that the member becomes an “employee of the District” or an “official of the District” within the meaning of Section III.D.1 or 2, respectively
- g. failure of the member to participate in the meetings and activities of the Committee, upon a finding by the Board that the member is unable or unlikely to effectively continue to serve on the Committee.

The Board requests that Committee members keep the Board informed regarding the status of other members, so that the Board can take appropriate action to replace or reappoint Committee members in a timely manner.

- 4. The term of any member appointed to succeed a member whose term has been terminated pursuant to Section III.E.5 shall be two years, or such lesser time as remains in the term of the departing member, as the Board shall determine.

F. Compensation. Members serve without compensation. *Educ. Code §15282(a).*

**IV. Duties**

To carry out its stated purposes, the Committee shall perform the following duties:

- A. Review Expenditures. The Committee shall review expenditure reports produced by the District to ensure that (a) bond proceeds are expended only for the purposes set forth in the applicable bond measure; and (b) no bond proceeds are used for any teacher or administrative salaries or other operating expenses.
- B. Regular Reports. The Committee shall issue regular reports on the results of its activities.
- C. Annual Report. The Committee shall present to the Board, in public session, an annual written report which shall include the following: (a) a statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution, and (b) a summary of the Committee’s proceedings and activities for the preceding year.

**V. Authorized Activities**

In furtherance of its purposes, the Committee is authorized by statute to engage in the following activities: *Educ. Code §15278(c) and 15286.*

- A. Receiving and reviewing copies of the annual, independent performance audit required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.
- B. Receiving and reviewing copies of the annual, independent financial audit required by the Constitution. Consistent with the provisions contained in subparagraphs (C) and (D) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution, the required annual, independent financial and

performance audits for the preceding fiscal year shall be submitted to the Committee at the same time they are submitted to the District, but no later than March 31 of each year. These audits shall be conducted in accordance with the Government Auditing Standards issued by the Comptroller General of the United States for financial and performance audits.

- C. Inspecting school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.
- D. Receiving and reviewing copies of any deferred maintenance proposals or plans developed by the District.
- E. Reviewing efforts by the District to maximize bond revenues through cost-saving measures.

## **VI. Meetings**

- A. Initial Organization; Officers. In order that the Committee serve effectively and fulfill the purposes for which it is established, the Board recommends to the Committee that the Committee shall organize and conduct meetings as follows:
  - 1. Initial Meeting. At the initial meeting of the Committee, the Superintendent or a person designated by the Superintendent should open the meeting and facilitate the selection by the Committee members of a presiding officer. Thereafter, selection of a presiding officer and any other officers of the Committee should be by whatever means the Committee determines.
  - 2. Chair. The Committee should designate a member as presiding officer or chair to preside over meetings of the Committee.
  - 3. Vice Chair. The Committee should designate a member as Vice Chair to assume the duties of the Chair in the Chair's absence.
  - 4. Representative. The Committee should designate a member or members to represent the Committee at public meetings of the Board and make reports thereto on a regular basis as the Committee shall determine or as the Board may request.
  - 5. Secretary. The Committee should designate a member as secretary to keep accurate minutes of the Committee's meetings and actions, in order to fulfill the legal requirement that such minutes and documents and reports be entered into the public record.
- B. Reports; Meetings.
  - 1. Reports. The Committee shall issue regular reports on the results of its activities. A report shall be issued at least once a year. *Educ. Code §15280(b)*.
  - 2. Annual Meeting of the Committee. The Committee is required to conduct at least one annual meeting, the purpose of which is to receive the reports and documents required to be provided to the Committee by the Board, and to approve a report of the Committee. *Educ. Code §15280(b), 15278(c)*.
  - 3. Other Meetings of the Committee. The Board recommends that the Committee meet as often as necessary in order to effectively perform its duties.

4. The Board will reserve a place on the regular Board agenda for address by a representative of the Committee. The Committee is not expected or required to make a report at each regular Board meeting.

C. Notice of Meetings; Minutes.

1. The Committee's meetings are governed by the Ralph M. Brown Act, commencing at Section 54950 of the California Government Code. *Educ. Code §15280(b)*.
  - a. All Committee proceedings shall be open to the public.
  - b. Notice to the public of any meeting of the Committee shall be provided in the same manner as the proceedings of the Board.
2. Minutes of the proceedings of the Committee and all documents received and reports issued by the Committee are a matter of public record. *Educ. Code §15280(b)*.
3. The District shall maintain and make available to the Committee an Internet website for publication of proceedings of the Committee. *Educ. Code §15280(b)*.
4. All documents received and reports issued by the Committee shall be made available to the public on the website. *Educ. Code §15280(b)*.

In order to publicize and make available the Committee's proceedings, the Committee Secretary shall provide to the Superintendent any documents received by, and reports issued by, the Committee, in whatever form received or issued, and minutes of the meetings of the Committee or any subcommittees created by the Committee.

District staff members are directed by the Board to assist the Committee in publicizing its meetings, in complying with the requirements of the Brown Act, and in posting documents and reports on the website maintained by the District for the Committee. District staff will assist the Committee in these and the other activities of the Committee as provided in Section VI.D, below.

D. Technical Assistance.

1. The Board is required to provide the Committee with any necessary technical assistance and shall provide administrative assistance to the Committee in furtherance of its purpose. *Educ. Code §15280(a)*.
2. The Board is required to provide sufficient resources to publicize the conclusions of the Committee. *Educ. Code §15280(a)*.
3. No bond funds shall be expended on any activities or technical assistance provided to the Committee. *Educ. Code §15280(a)*. The Board will not treat this prohibition against expending bond funds to provide technical assistance to the Committee to include the preparation and photocopying for the members of the Committee copies of the annual independent performance audit and the annual independent financial audit of the applicable bond program required by the Constitution.
4. In order to allow the Committee its independence, the Board does not expect to send a staff representative to each meeting of the Committee. At the Committee's request, the Board will endeavor to provide the materials, meeting space, and staff consultation as the Committee shall require,

specifically taking into account whether the request involves a reasonable expenditure of District general funds. The Board does not expect to purchase specialized software or hardware, commit additional staff time, or engage consultants to develop information for, prepare reports for, or attend meetings of, the Committee beyond what is required by statute and what is prepared for the Board.