

# FIELD TRIP PLANNING/APPROVAL FORM

Teacher: Park Guthrie

Class or Group: 6th Grade

Objective of Field Trip: Enliven the 6th grade curriculum; student engagement

Date(s) of Trip: Monday, 5.6.24 through Friday 5.10.24

Time Leaving: 5.6 @ 9:30 Time Returning: 5.10 @ 3:30

Destination: Yosemite National Park

Other places you may go during the Field Trip: Knight's Ferry State Recreation Area east of Oakdale, CA and Wawona/Mariposa Grove of Old Trees.

Bus Required? Yes  No  # of students/staff 27 students/2 staff

Parent Chaperones? Yes  No

*If yes: Please submit list to office for verification of volunteer status*

Parent Drivers? Yes  No

*If yes: Please submit list of drivers to the office for verification of insurance.*

School Lunches? *(please notify kitchen at least 7 days prior to trip)*

Yes  No  #

Staff Attending Field Trip *(subject to prior approval):*  
Park Guthrie and possibly ?Noelle Heron

Requested by: Park Guthrie Date: 3.10.24

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Board Approved: \_\_\_\_\_ Date: \_\_\_\_\_

## Important information:

1. Form must be completed by teacher and have final approval at least 10 days before the Field Trip
2. Field Trips requiring Board Approval:
  - ~Overnight
  - ~ In, on or near water\*\**Please check with office for deadline for board agenda*

**\*\* Lifeguards are required for all swimming activities. Activities held at private pools, the owner of the pool shall provide a certificate of insurance, designating the district as an additional insured, for not less than \$500,000 in liability coverage. Staff shall determine supervisory responsibilities for all chaperones.**

3. Refer to AR 6153 to ensure that all appropriate forms are completed.