



April 1, 2024

To: County Superintendents, District Superintendents, Chief Business Officers (CBO's), Assistant Superintendents, and Directors

From: Eveta Jackson, M.Ed., NCSOE Director

Re: North Coast School of Education Career Technical Education (CTE) Program

Sonoma County Office of Education, as the Local Education Agency (LEA) for the NCSOE, is committed to providing relevant credentialing services throughout the region. NCSOE is continually working to develop research-based learning opportunities for all educators participating in our programs. We are committed to working as collaborative thought-partners with our partner districts to meet their individual district needs.

### Career Technical Education

The North Coast School of Education (NCSOE) assists schools and districts in providing the Career Technical Education coursework that meets all program and credentialing standards as required by the California Commission on Teacher Credentialing. NCSOE provides CTE teachers with standards-based professional development through all required coursework, and supports CTE mentor teachers with research-based mentor training. All credential coursework is aligned to the California Standards for the Teaching Profession (CSTP), the CTE Credential Standards, and the 12 Elements of Highly Effective CTE programs set forth by the California Department of Education. New CTE teachers work closely with NCSOE instructors and a site mentor who offer "just-in-time" coaching and longer-term analysis of teaching practice to help new teachers develop enduring professional skills.

### Fee for Service

Last year, Dr. Amie Carter, upon taking office as superintendent of schools for Sonoma County, commissioned independent studies of several programs, including NCSOE. As a result of these reviews, the NCSOE has increased the discounted fee it charges school districts for *Existing Credential Holders* by \$500 in order to remain fiscally responsible. This will be the first rate increase since the 2017-18 school year. We have been very intentional about keeping our prices low and subsidizing all our partner school districts, which is why we have *not* increased our New Credential Holder fee.

NCSOE operates as a "fee for service" model. This model continues to provide increased access to quality credentialing services and support for districts that are employing new teachers in the region. **Program fee DOES NOT include the Mentor stipend or District Coordinator stipend. It is the responsibility of the employing agency to provide compensation to the Mentor unless Virtual Mentor Services are contracted through NCSOE at an additional cost.** Partner districts also have complimentary access to all the professional learning opportunities provided by NCSOE for their teachers to attend.

**New Credential Holder Teacher Participants: \$2,250** (per year/per participant)

**Existing Credential Holder Teacher Participants: \$1,000** (per participant)

SCOE and NCSOE are committed to serving the districts of Sonoma County and our regional partners. Please feel free to reach out to us if you have particular professional learning needs that we may assist you with.

Sincerely,

Eveta Jackson, M.Ed.  
NCSOE Director

**Enclosures:** Letter (1) and MOU (1)

Cc: Dr. Amie Carter, Sonoma County Superintendent of Schools,  
Dr. Jason Lea, Assistant Superintendent-Human Resources